

PALACE RESORTS WEDDINGS

FOR MORE INFORMATION PLEASE CONTACT YOUR PREFERRED TRAVEL PRO-VIDER OR CALL THE PALACE RESORTS WEDDING CONSULTING TEAM AT 1-877-PAL-4-WED

OR VISIT WEDDINGS.PALACERESORTS.COM



WEDDINGS





WEDDING CEREMONY & RECEPTION LOCATIONS Over 100 breathtaking locations. The perfect backdrop for a perfect wedding. From a religious chapel to the 360° view sky terrace, our properties have it all. For a complete list of locations and pictures, please contact your wedding coordinator at 1-877-725-4933. Page 3













Located in Cancun's exciting hotel zone, this AAA Four-Diamond resort is the perfect place for large family weddings. Don't miss the Sky Wedding Deck, with incredible 360° Caribbean views.













This island paradise provides a romantic wedding gazebo with breathtaking sunset views, as well as an opulent ocean-front Presidential Suite. Our Loft Suite comes with its own private pier and is a great option for the wedding party.







Hammock/Relaxing Area







Our intimate 62-room boutique resort is the perfect option when you want to have that special hideaway.

*Couples-only property













Imagine arriving to your ceremony in a horse drawn carriage. Perhaps a Catholic chapel overlooking the sea or a private beach is more your style. This AAA Four-Diamond recipient offers many idyllic ceremonies for you to choose from. Your guests will revel in all that is offered at this entertainment filled resort.













A chic Trip Advisor Traveler's Choice Award-winning resort, located in the heart of Playacar's vibrant 5th Avenue neighborhood.













Our intimate, couples—only resort features a stunning coastline of the Caribbean Sea and is located in the prime destination of Cancun. Simply jaw—dropping.

* Couples-only property Page 9













- Gazebo East 60 guests Gazebo West 90 guests
- Terrace 200 guests
- Beach Unlimited
- Ballroom 400 guests



CREATIVE FLORAL ACCENTS

Flowers can add that unique touch to your day during your ceremony, reception, and cocktail hour. Our bridal consulting team can help you select a perfect inspiration.

Contact your wedding coordinator with all your ideas.



CUSTOM WEDDING CAKES

The Palace Resorts expert cake design team will take your ideas and color scheme and will incorporate them to create a one of a kind masterpiece. We offer a variety of unique designs and an array of colors. We will help you turn your vision into a spectacular, breathtaking work of edible art.



UNIQUE SELECTION OF LINENS With a vast selection of linens and coordinating sashes, Palace Resorts brings elegance, style, color and creativity to your dream wedding. Boasting custom unique chair covers, satin sashes, table linens and napkins, our team brings your vision to life. With many beautiful prints to choose from, it will be easy to find just the right pattern. Our experienced team of wedding coordinators works efficiently to ensure your ceremony and reception are perfect, well before your guests arrive!







PLANNING YOUR WEDDING





Consult with your personal Palace Resorts Wedding Coordinator



Book your group room block, including date and time of your ceremony



Choose your location



Select your centerpiece



Choose your bouquet



Select your decor



Design your cake



Select your photo package



Leave stress behind, enjoy!

DOCUMENTS REQUIRED FOR CIVIL/LEGAL CEREMONIES IN MEXICO



In order to have a legal, Civil Ceremony, Mexican law requires that neither party can be legally married. For couples married in the country of origin, a Symbolic wedding or Vow Renewal ceremony can be performed. For couples previously married, a Civil wedding, a Symbolic or a Vow Renewal ceremony can be performed. Couples must arrive three (3) business days, Monday — Friday, (four (4) if being married at Cozumel Palace) prior to ceremony and must be at the resort by (12:00 PM) or earlier in order to consider day of arrival as the first day.

Three months before your wedding date (please submit via email to your wedding coordinator):

- Copy of Birth Certificates (certified copy of each one) to be translated into Spanish at the resort, at an extra cost.
- 2. Copy of your passports
- 3. If divorced, a certified copy of Divorce Decree in Spanish to be translated on property, at an extra cost. If divorced more than once, please bring each Divorce Decree which is to be translated on property at an extra cost.
- 4. Legal documentation of adoption or name change (If applicable)*
- 5. Certified copy of former spouse's Death Certificate (If applicable)*

Upon your arrival:

- 1. Home address and occupations (Bride & Groom)
- 2. Valid passports
- 3. Tourist ID Cards (Provided by immigration upon your arrival at Cancun International Airport). Please be sure to complete all information correctly on tourist ID, otherwise you may need to obtain a new Tourist ID at the Airport. Names on Tourist ID, divorce decree, birth certificates and Passport MUST be the same. Please be advised that the civil registry department will take the exact names reflected on the Bride and Grooms passport to generate the marriage certificate.
- 4. Blood test (To determine Blood type, H.I.V and S.T.D). Tests must be taken at the resort and results are ready within 24 hours. (Fee of approx. \$50.00 USD per person is included in the administrative/government fee) (Fee of approximately \$84.00 USD for Isla Mujeres only is included in the administrative/government fee). If test is positive a special release must be signed by couple in order to proceed with the ceremony. Results will be delivered directly to the Justice of the Peace office.
- 5. If divorced less than one year, a mandatory pregnancy test must be taken at the Resort (\$15.00 USD approx.). If test is positive, wedding cannot be performed.

Four witnesses and their details: name, age, nationality, home address, occupation, passport and tourist ID. Witnesses must arrive three (3) business days Monday — Friday (four (4) if going to Cozumel Palace) prior to ceremony. Witnesses must be 18 years or older. If witnesses are not available, Palace Resorts will provide them at no additional cost.

IMPORTANT NOTE: If the Bride or Groom's nationality is Mexican, additional documents are required. Please advise your wedding coordinator at least 3-months in advance. Names on Tourist ID, divorce decree and Passport MUST be the same, including spelling.

Please note that Birth Certificates, Divorce Decrees, Death Certificates, Adoption and name change documents become the property of the State of Quintana Roo, Mexico. A Marriage Certificate is provided by the State of Quintana Roo, Mexico for civil ceremonies, this is a legal document issued in Spanish.

All wedding couples must contact their local courthouse for filing requirements. Every state/country is different when it comes to filing of foreign marriage documents. Some states/countries require the certificates to be translated from Spanish to English others may require additional paperwork to be filed. This is the couples' responsibility and Palace Resorts is not liable for any additional charges that may be associated according to the state/country's requirements on supplementary paperwork.

Ceremony cannot be performed unless all documents are in order. (NO EXCEPTIONS). All documents with the exception of passports become the property of the State of Quintana Roo, Mexico. Documents are accepted in Spanish with translations done on site by a certified translator at an additional cost. Cost may vary depending on number of pages per document. Translations take up to three (3) business days.

DOCUMENTS REQUIRED FOR SYMBOLIC OR VOW RENEWAL CEREMONIES

Symbolic weddings are not legally binding ceremonies. It is the responsibility of the couple to get legally married in their hometown whether it's pre/post travel. Couple -- must arrive two (2) business days, Monday — Friday, (three (3) if going to Cozumel Palace) business days prior to ceremony and must be at the resort by (12:00 PM) or earlier in order to consider day of arrival as the first day.

Upon your arrival:

- 1. Valid passport
- 2. Tourist ID Card (Provided by immigration upon your arrival at Cancun International Airport).

DOCUMENTS REQUIRED FOR CIVIL/LEGAL CEREMONIES IN JAMAICA



In order to be legally married by a marriage officer recognized by the government of Jamaica, the following documents and information are required:

Original and Copy of Birth Certificate certified copies of birth certificates, which includes father's name (Bride and Groom). Bride and groom must supply an original and copy of each birth certificate.

Parents written consent if under 18 years of age

Original and copy of Valid Passports. They are required to enter in Jamaica and are also mandatory for a legal wedding to be performed.

Passports must be presented to the On-Site Wedding Coordinator at the time of the wedding consultation. (It must be valid for a minimum of 6 months prior to the expiration date on the passport)

• If any original documentation is issued in a language other than English, they must be professionally translated into English and included in the documents sent.

All documents must be translated into English and notarized

Please review the requirements for marrying in a foreign country. If your country's language is not English, and your country does not have an Embassy in Jamaica, you may have other requirements for legalizing your documents.

Please DO NOT FORGET to bring the ORIGINAL documents with you as they are necessary in order to be legally married in Jamaice. We will request that you scan and email your wedding planner copies of these documents during the planning process.

Bride & Groom must NOT be legally married in order to qualify for our civil ceremony. If they are already married, only a Symbolic wedding or Vow Renewal ceremony can be performed.

If divorced original certificate of divorce

Advanced Hotel Stay: Bride and Groom must arrive at their HOTEL three (3) business days prior to the legal wedding ceremony date in order to process the necessary documents. Saturday and Sunday are not considered working days

Widow/Widower: Certified copy of death certificate of spouse

Witnesses: If the wedding couple provides their own witnesses the following is needed; If witnesses are not available, Palace Resorts will provide them.

Witnesses must arrive three (3) business days Monday — Friday prior to ceremony. Witnesses must be at least 18 years of age at the time of the wedding

Certified Copy of Marriage Certificate — The marriage certificate may be applied for by the Marriage Officer and takes between 7 working days to 1—month to be processed by the Registrar Generals Department (Registry of births, deaths and marriages). Different options are available for delivery of your Marriage Certificate and these choices will be given to you during the planning process. If your country's language is not English, then your documents must be legalized by your Embassy which represents your government in Jamaica. Only after being legalized by your Embassy is the marriage process in Jamaica complete and your marriage will be recognized as a legal union in your country.









We are pleased to have you celebrate one of the most important days of your life with us. Only with Palace Resorts will you be rewarded when you book. Exceptional group benefits are available. Contact your wedding coordinator at 1-877-725-4933 for more details.

Example below is based on a 7-night stay for the bride and groom, a group block of 30 rooms for 4 -nights, and a total of 75 or more room nights utilized in the group room block, each guest room would receive a resort credit of \$750.

Benefits Sample

- 3 Free rooms for 4-nights Superior Garden View
- 3 Room upgrades for 4 nights to the next category
- 4 Private cocktail receptions including open bar and hors d'oeuvres for 1-hour / 30-people
- 4 Private dinners, lunches, breakfast for 2-hours / 30-people
- 1 Free WiFi for 7-night stay
- 1 Free unlimited calls to the continental US, Canada and Mexico
- 1 Resort Credit Promotion Based on 7-night stay
- 1 Complimentary Honeymoon Package

Total Value of Free Benefit When Booking Your Wedding at Palace Resorts

\$27.800

ADDITIONAL SERVICES IN MEXICO

	Private cocktail hour with top shelf alcohol and hors d'oeuvres Minimum of 10 guests Dinner Minimum of 25 adult guests	\$ 25 USD per guest Children (Ages 4-17) will count for the number of guests requested for cocktail \$ 55 USD per guest	Cocktail Hour Extended hours 50% off original price paid
		Children Rates 00-03: infant- no charge 04-17:minor-50% adult charge	Banquet (2 hour event)
	Beach and Rooftop Terraces with no elevator access: BP: Sky Terrace, Beaches IM: Beaches MP: Caribeno Terrace, Beaches North and South Solariums PL: Cielo Terrace, Beaches SP: Beaches	\$ 6 USD per guest	Cocktail Hour
		\$ 12 USD per guest	Banquet
	Outside Plated Dinner		Banquet
	3 Courses 4 Courses	\$ 25 USD per guest \$ 35 USD per guest	
	Additional Menu Courses	\$ 5 USD per guest	Cocktail Hour
		\$ 10 USD per guest	Banquet
	Cake	\$ 99 USD (1 tier) \$ 159 USD (2 tier) \$ 219 USD (3 tier)	1-30 quests 31-60 quests 61-90 guests
	Own Decor Set Up Fee	Starting at \$ 100 USD	Price varies according to the volume of items
	Food Tasting	\$ 35 USD	
	Palace Themed Collection Tables	\$ 300 USD per table	
	Additional Guest Round Table (up to 8 guests per table)	\$ 20 USD per guest	
	Additional Hours Event(up to 8 guests per table)	\$ 8.50 USD per person, per hour	
	Non-Partner Vendor Fee (except photographer)	\$ 800 USD per vendor	No exceptions can be made
	Wedding Pass The Resort will only allow the purchase of wedding passes up to a maximum of 20% of the total number of attendees	\$ 102 USD (2015) per adult guest at Palace Resorts properties.	

ADDITIONAL SERVICES IN JAMAICA

	Private cocktail hour with top shelf alcohol, and hor d'oeuvres Minimum of 10 guests Dinner Minimum of 25 adult guests	\$ 30 USD per guest Children (Ages 4–17) will count for the number of guests requested for cocktail \$ 66 USD per guest Children Rates 00–03: infant– no charge 04–17:minor–50% adult charge	Cocktail Hour Extended hours 50% off original price paid Banquet (2 hour event)
	Locations with additional access needs: Terrace, Beach	\$ 8 USD per guest \$ 15 USD per guest	Cocktail Hour Banquet
	Outside Plated Dinner 3 Courses 4 Courses	\$ 32 USD per guest \$ 44 USD per guest	Banquet
	Additional Menu Courses	\$ 6 USD per guest \$ 12 USD per guest	Cocktail Hour Banquet
	Cake	\$ 119 USD (1 tier) \$ 191 USD (2 tier) \$ 263 USD (3 tier)	1-30 guests 31-60 guests 61-90 guests
(A) (A)	Own Decor Set Up Fee	Starting at \$ 120 USD	Price varies according to the volume of items
	Food Tasting (if the wedding has not been confirmed)	\$ 42 USD	5 guests maximum
	Palace Themed Collection Tables	\$ 360 USD per table	
	Additional Guest Round Table (up to 8 guests per table)	\$ 24 USD per guest	
	Additional Hours Event(up to 8 guests per table)	\$ 78 USD per hour	
	Non-Partner Vendor Fee (except photog-rapher)	\$ 800 USD per vendor	No exceptions can be made
CAN SHAPE TO	Non-Partner Photographer Fee	\$ 400 USD per vendor	
	Day Pass The Resort will only allow the purchase of wedding passes up to a maximum of 20% of the total number of attendees	\$ 128 USD (2015) per adult guest at Palace Resorts properties.	



HONEYMOON PACKAGES

What makes an unforgettable AWE-inclusive honeymoon?

It's when you find the perfect place to celebrate the beginning of your life together. Where your every need is taken care of, so the two of you can focus on each other. And where all-inclusive really means it, with an available complimentary package for honeymooners including breakfast in bed and a bottle of wine to make your first memories together truly unforgettable. Plus treat yourself to more romantic moments and upgrades with your \$1,500 Resort Credit.*

Say "I do" to Palace Resorts and experience why a honeymoon here is beyond all-inclusive — it's AWE-inclusive!



For more information, call your preferred travel provider or go to weddings.palaceresorts.com or call 1.877.PAL.4.WED









ULTRA DELUXE PACKAGE

• Couples Relax Package at the SPA that includes:

A luxurious exfoliation treatment (25 minutes), Aromatherapeutic massage (80 minutes), Refreshing facial (25 minutes)

- Large flower arrangement
- King bed guaranteed
- Chocolate covered strawberries
- Keepsake bathrobes and slippers
- In-room aromatherapy with fragrance menu
- Intimate rose petal bath in whirlpool tub
- In room Honeymoon dinner
- Tour for two:

Xcaret Tour including round trip transportation (Cancun/ Riviera Maya/ Cozumel)

Tour to Garrafon (Isla Mujeres)

Tour to the Mystic Mountain Sky/Explorer/Zipline (Ocho Rios)

• Components of the Complimentary Honeymoon Package

PRICE: \$695.00 USD

DELUXE PACKAGE

- Couples 50 minute massage that includes: Holistic massages in couple's spa suite
- Medium flower arrangement
- King bed guaranteed
- Chocolate covered strawberries
- Keepsake bathrobes and slippers
- In-room aromatherapy with fragrance menu
- Tour for two

Columbus Lobster Dinner including round trip transportation (Cancun/ Isla Mujeres / Riviera Maya)

Lobster Dinner Pirate Cruise including round trip transportation (Cozumel)

Tour Horseback Ride and Swim (Chukka Company) (Ocho Rios)

• Components of the Complimentary Honeymoon Package

PRICE: \$600.00 USD

ROMANCE PACKAGE

- Couples 25 minute back massages
- Small flower arrangement
- King bed guaranteed
- Chocolate covered strawberries
- Keepsake bathrobes and slippers
- In-room aromatherapy with fragrance menu
- Components of the Complimentary Honeymoon Package

PRICE: \$275.00 USD

COMPLIMENTARY PACKAGE**

- Mini honevmoon cake
- Bottle of sparkling wine
- Romantic Honeymoon dinner
- Two honeymoon t-shirts
- Breakfast in bed (upon request)
- Guaranteed turndown service
- Honeymoon desk
- Late check out until 6:00pm (upon request

and subject to availability)

PRICE: Min. 3 night stay

Contact your preferred travel professional or Maria Morales at mariamorales@palaceresorts.com to add a HONEYMOON PACKAGE to your hotel reservation

*Certain restrictions apply. When making your reservation, please make sure that the honeymoon package is added. You will be directed to the Honeymoon Desk for the proper arrangements. Minimum stay 3 nights. Resort Credit cannot be used towards honeymoon packages.



WEDDING INFORMATION

- Administrative / Government fees of \$500 USD(2015) in Mexico and \$295(2015) + \$250 deposit (2015) in Jamaica will be applied to all civil ceremonies performed by a Justice of the Peace in addition to package cost. Translation fees for documents will be charged at the resort according to documents and number of pages.
- In case of inclement weather, fireworks presentation will not be provided. No credits will apply.
- If you wish to work with a wedding planner other than a Palace Wedding Coordinator, you will be required to assign him/her as "primary contact" to your account handled with your Palace Resorts Wedding Coordinator. All matters will go through him/her.
- Wedding passes are valid one hour prior to the ceremony until end of the wedding, and include all private wedding events for that day. Day passes are valid from 9am until 11:00pm, and do not include wedding events. No exceptions will be made.
- Playacar Palace: all guests traveling with a wedding group staying at Playacar Palace are required to stay a minimum of 4 nights except during holiday season (December 24, 2015 January 3, 2016) which is of 5 nights..
- If you choose to use a non-preferred partner vendor, the hotel will not be held responsible

PAYMENT POLICIES

There is a \$250 USD non-refundable deposit required in order to reserve your wedding date and time. Final payment is due 45 days prior to ceremony. All items are non-refundable if cancelled 30 days prior to ceremony. Visa, MasterCard and American Express are accepted. Personal checks are not accepted.

ALL PRICES, PACKAGES AND REQUIREMENTS ARE SUBJECT TO CHANGE WITHOUT NOTICE

